

**Lewis Center Foundation
Minutes
June 5, 2018**

1. **Call to Order:** Marcia Vargas, Lewis Center Foundation Chair, called the meeting to order at 9:11 a.m.
2. **Roll Call:** Lewis Center Foundation Members Desiree Burgnon, Buck Goodspeed, Tyler Jaramillo, Kate O'Rourke, Donna Siegel and Marcia Vargas were present.

Lewis Center Foundation Member Charity Frash was absent.

Staff members Fausto Barragan, Teresa Dowd, David Gruber and Lisa Lamb were also in attendance.

3. **Public Comments:** None

4. **Consent Agenda:**

.01 Approve Minutes of May 22, 2018

.03 Approve Updated Educational Activity Grant Criteria and Application

On a motion by Kate O'Rourke, seconded by Buck Goodspeed, vote 6-0, the Lewis Center Foundation Board of Directors approved Consent Agenda Items 4.01- 4.02.

5. **Discussion/Action Items:**

.01 Discuss/Approve Educational Activity Grant Requests – On a motion by Kate O'Rourke, seconded by Tyler Jaramillo, vote 6-0, the Lewis Center Foundation Board of Directors approved the grant request from Matt Huffine. It was discussed that possibly additional criteria should be included that grant recipients must remain employed at the LCER for a certain amount of time after receiving a grant, or it would be required to be reimbursed at a pro-rated rate.

.02 Kate O'Rourke talked to Rick Cambridge and David Greiner, and both thought that there was only the LCER governing board, and did not wish to serve on the Lewis Center Foundation Board as it was fundraising only. It was also discussed that the organization is a 501(c)(3), which both Boards fall under.

.03 Short Term Fundraising needs

a. School Needs

i. AAE and NSLA Classroom Science Needs

.04 Long Term Fundraising needs

a. Scholarship Funds – It was decided to hold a Wine and Cheese Fundraiser on September 28 at 6:00 p.m. to raise scholarship funds. Teresa will check into using Kemper Campbell Ranch. Buck will help with this event. Invitations should go out this summer. It was also discussed to develop criteria for a scholarship for when former NSLA students graduate.

b. Unrestricted Funds – Other fundraising ideas included a paint night party.

c. NSLA Capital Campaign – It was decided that the annual gala fundraising will go towards the school's Capital Campaigns. Next year's gala will be held on April 26. Lisa will research venues such as Sunset Hills, Hilton Garden Inn and the Town of Apple Valley.

6. **Information Included in Packet:**

.01 Lewis Center Foundation Financial Reports

- Foundation Balance Sheet – May 2018
- Foundation Savings Report – May 2018
- Donations – 2017-18

7. **Board/Staff Comments:**

.01 Ask a question for clarification

.02 Make a brief announcement – Donna was welcomed back.

.03 Make a brief report on his or her own activities

.04 Future agenda items – Draft of next year's mailer.

8. **Recommendations to the LCER Board:** An additional member from the LCER Board is needed.

9. **Adjournment:** Marcia Vargas, Lewis Center Foundation Chair, adjourned the meeting at 10:38 a.m.